

Working with Children Checks for Agricultural Shows



Who Requires a Working With Children Check?

Directly supervising children

Or

Directly interacting with children



Are there any exemptions?

- Under 18s
- Visiting NSW for a short time
- Close relatives volunteering at their children's usual school and extra-curricular activities. There are three specific instances when close relatives **do** need a Check when they are volunteering at school or activities:
 1. providing personal care for a child with disability
 2. participating in a formal mentoring program
 3. at an overnight camp for kids.

EXEMPT

How do I apply for a working with Children Check?

1. Fill in an online application form.

Go to

<http://www.kidsguardian.nsw.gov.au>

If you do not have access to the internet call 02 9286 7219 for assistance.

2. Present proof of identity to a Service NSW location and pay fee. (If you are a volunteer, it is free. \$80 if employee).

3. Send your name, date of birth and clearance number to your local show



How to register as employer?

The process to register your organisation is quick and simple:

- On the [Employer Registration](#) page
- Fill in online form. Enter your organisation's name, address and ABN.
- Nominate two people within your organisation who will be notified in the event a child-related worker becomes barred
- Click Submit.

How to verify a Working with Children Check?

Verification **must** be done online and a record kept. These are legal requirements.

The process to verify a person online is quick and simple:

- On the [Employer log in and verify](#) page
- Enter in your organisation's username and password
- Select Verify Working with Children Check status tab
- Enter in a worker's family name, birth date, Working with Children Check number or Application number and click, Verify. This will generate a short report indicating the person's status

Status

These are the possible statuses:

- Application in progress
- Cleared
- Barred
- Interim barred
- Not found
- Expired
- Closed

Steps towards being child safe

- Code of conduct
- Appoint a child safety officer
- Identify risks, consider ways to minimize, review regularly
- Regular child safety training

Questions?